

REVISIONS TO THE ADMINISTRATIVE REGULATION ON MINIMUM ADMISSIONS REQUIREMENTS

ACTION
Agenda Item E-3
March 20, 2000

Recommendation:

That the Council approve the attached draft administrative regulation that establishes guidelines for admission to postsecondary institutions.

Rationale:

- 13 KAR 2:010 directs the Council to adopt a policy for placing students in college-level courses.
- The Council approved a systemwide assessment and placement policy at its November 1999 meeting and that policy is now ready to be incorporated into the administrative regulation on minimum admissions requirements.
- Various improvements to the admissions regulation also have been identified during the past year. The recommended changes give students greater flexibility in meeting minimum requirements and offer institutions more latitude in implementing specific Council policies. (A list of significant revisions to the draft regulation is attached.)

Background:

The current regulation on minimum admissions requirements requires the Council to develop a policy for assessing and placing students in appropriate level courses in mathematics, English, and reading. Using guidelines in the regulation as a starting point, the Council staff drafted a systemwide assessment and placement policy and shared it with the postsecondary education community and the Department of Education for their advice. The final version—approved by the Council at its November 1999 meeting—addressed several concerns voiced by the institution chief academic officers. The new policy establishes a systemwide standard for assessing and placing students while preserving institutional freedom to teach underprepared students in the most appropriate manner. The proposed regulation incorporates the assessment and placement policy and other improvements identified by Council and institutional staff members.

At the November 1999 meeting, some of the chief academic officers voiced concern about the implementation date of the new systemwide assessment and placement policy. They noted that the new policy would likely place a strain on institutional budgets and resources. The Council staff agreed to work with the institutions and report to the Council at its March meeting. In December, the Council staff requested estimations of enrollments, costs, and revenues associated with remedial education support from each of the institutions. The Council staff's analysis of institutional submissions shows that:

- For the comprehensive universities (five of six reporting), the cost of remedial education is supported solely by tuition and fees until 2001-02, at which time expenditures will need to be subsidized by state appropriation or other revenue by approximately \$184,000.
- For the University of Kentucky (including Lexington Community College) and the University of Louisville, the cost of remedial education is supported by tuition and fees until 2000-01, at which time expenditures will need to be subsidized by state appropriation or other revenue by approximately \$131,000.
- For KCTCS, the cost of remedial education is subsidized by state appropriation in the amount of \$4.8 million in 1998-99. That amount is projected to increase to \$9.4 million in 2001-02.

The Council staff agreed to recommend that the implementation of the systemwide assessment and placement policy be delayed by one year until fall 2001.

The Council staff recently shared the draft regulation with the Council of Chief Academic Officers and the Department of Education. Based on advice from these groups, the Council staff further refined the draft. If the Council approves the draft regulation at its March meeting, the staff will schedule a public hearing in May to provide an opportunity for all interested parties to comment on the proposed administrative regulation. Two legislative committees will consider the final version of the draft regulation early in the summer.

Staff Preparation by Roger Sugarman

Key Changes to the Draft Administrative Regulation

- Permit KCTCS to admit a student who does not have a high school diploma or a GED into a certificate or diploma program [Section 2].
- Permit students to enroll in KCTCS without taking the ACT Assessment [Section 2].
- Permit universities to administer the ACT RESIDUAL, ASSET, COMPASS, or ACCUPLACER to adult students [Section 2].
- Eliminate separate admissions requirements for resident and out-of-state students [Section 2].
- Clarify the foreign language requirement as two years in the same language; and exempt students with a learning disability from the requirement [Section 3].
- Exempt international and out-of-state students from the PCC [Section 3].
- Drop the requirement that KCTCS and LCC report on students' PCC status [Section 4].
- Broaden language in the section on "special students" so high school students may enroll in college courses as non-degree students. Ensure that credit earned through dual enrollment is treated the same as credit earned in any other college course [Sections 4, 5].
- Incorporate the systemwide assessment and placement policy into the regulation [Section 6].

1 COUNCIL ON POSTSECONDARY EDUCATION

2
3 (Proposed Amendment)

4 **13 KAR 2:020. Guidelines for admission to the state-supported postsecondary education institu-**
5 **tions in Kentucky.**

6 RELATES TO: KRS 156.160, 164.001, 164.011, 164.020(3), 164.030

7 STATUTORY AUTHORITY: KRS 164.020(8)

8 NECESSITY, FUNCTION, AND CONFORMITY: Pursuant to KRS 164.020(8) the council sets
9 the minimum qualifications for admission to the state-supported postsecondary education institutions. It is
10 the intent of the council that all students ~~[Kentucky residents shall]~~ have available to them an opportunity
11 for postsecondary education appropriate to their interests and abilities. ~~[This administrative regulation sets~~
12 ~~forth the minimum qualifications related to admission at state-supported postsecondary education institu-~~
13 ~~tions.]~~

14 Section 1. Definitions. (1) "Adult student" means a student who is twenty-one (21) years of age or older.

15 (2) "Council" is defined by KRS 164.010(7).

16 (3) "Institution" or "Institutions" means a state-supported postsecondary education institution as defined
17 in KRS 164.001(10).

18 (4) "Program of Studies" means the document "Program of Studies for Kentucky Schools: Grades
19 Primary-12" published by the Kentucky Board of Education.

20 (5) "Remedial Course" means a college or university class or section that prepares a student for
21 college-level study and does not award credit toward a degree.

1 6) “Systemwide Standard” means a score of 18 or above on a mathematics, English, or reading sub-
2 scale of the ACT Assessment.

3 Section 2. Minimum Qualifications for Institutional Admission as First-time Freshmen. (1) (a) An appli-
4 cant has fulfilled the minimum requirements for admission to a degree program at a community or technical
5 college or to a community college-type program at a university when the applicant has:

6 1. graduated from a public high school or a certified nonpublic high school; or

7 2. earned a high school general equivalency certificate (GED).

8 (b) Provided, however, that the Kentucky Community and Technical College System may exempt a
9 student who enrolls in a certificate or diploma program from the requirements of sub-paragraphs 1. and 2.
10 of paragraph (a) of subsection (1) of this Section.

11 (c) An applicant to a community-college type program at a university shall take the ACT Assessment.

12 (2) An applicant has fulfilled the minimum requirements for admission to a baccalaureate program at a
13 university when the applicant has:

14 (a) graduated from a public high school or a certified nonpublic high school;

15 (b) completed the Pre-College Curriculum; and

16 (c) taken the ACT Assessment.

17 (d) Provided however, an applicant who has earned a high school general equivalency certificate (GED)
18 or who is a graduate of a noncertified nonpublic high school, including a home school, may be admitted to
19 a baccalaureate program at a university by taking the ACT Assessment and by scoring at a level on the sub-
20 tests established by the university. An applicant satisfies the provisions of subsection (2)(b) of this Section
21 by taking the ACT Assessment and by scoring at levels on the ACT Assessment sub-tests that are estab-
22 lished by a university.

23 (3) Notwithstanding the provisions of subsections (1) and (2) of this Section, a university may substitute

1 the SAT for the ACT Assessment. The ACT RESIDUAL, ASSET testing program, COMPASS testing
2 program, or ACCUPLACER testing program may be substituted for the ACT Assessment requirement for
3 adult students.

4 (4) An institution shall establish a written policy for admitting a student where an applicant has attended
5 a noncertified or nonpublic school and completed a course of study. Noncertified nonpublic schools shall
6 include a home school.

7 (5) A nonresident shall meet the same minimum qualifications for admission as a Kentucky resident as
8 stated in subsections (1) through (4) of this section.

9 (6)(a) A university may, under extenuating circumstances, admit a student without fulfilling the testing
10 requirements of subsection (2)(c) of this Section.

11 (b) Provided however, that a university shall have a written policy defining extenuating circumstances.

12 (c) When a university admits a student under the provisions of subsection (6) of this Section, the student
13 shall satisfy the provisions of subsection (2)(c) of this Section during the first semester of enrollment.

14 (7) A university may establish, in writing, additional admission criteria to supplement these minimum
15 requirements. [A Kentucky resident who has graduated from a public high school or a certified nonpublic
16 high school, who has taken the ACT Assessment Test, and who will enroll in college classes for the first
17 time following graduation from high school shall be generally granted admission to a community or technical
18 college or community college type program at an institution.

19 ~~—(a) The Career Planning Program Level II (CPP II), the ASSET testing program, or the COMPASS~~
20 ~~testing program may be substituted for the ACT Assessment Test requirement for adult students, if the~~
21 ~~institution believes any of these testing instruments is better suited to the needs of adult students.~~

22 ~~—(b) The Kentucky Community and Technical College System may substitute the Test of Adult Basic~~
23 ~~Education (TABE) for an applicant to a technical college.~~

1 ~~—(2) A Kentucky resident who has graduated from a public high school or a certified nonpublic high~~
2 ~~school, who has taken the ACT Assessment Test, who has completed the minimum academic preparation,~~
3 ~~and who will enroll in college classes for the first time following graduation from high school has fulfilled the~~
4 ~~minimum requirements for admission to a baccalaureate program at a university. An institution may accept~~
5 ~~the Scholastic Aptitude Test (SAT) in lieu of the ACT Assessment Test. An institution may establish~~
6 ~~additional admission criteria to supplement these minimum requirements.~~

7 ~~—(3) A Kentucky resident who has earned a high school equivalency certificate (GED) or who is a~~
8 ~~graduate of a noncertified nonpublic high school may be admitted to:~~

9 ~~—(a) A community or technical college or community college type program at an institution upon comple-~~
10 ~~tion of the ACT Assessment Test.~~

11 ~~—1. The Career Planning Program Level II (CPP II), the ASSET testing program, or the COMPASS~~
12 ~~testing program may be substituted for the ACT Assessment Test requirement for an adult student.~~

13 ~~—2. The Kentucky Community and Technical College System may substitute the Test of Adult Basic~~
14 ~~Education (TABE) for an applicant to a technical college; or~~

15 ~~—(b) A baccalaureate program at a university by meeting the minimum requirements specified in subsection~~
16 ~~(2) of this section. Completion of the minimum educational preparation may be validated through the~~
17 ~~submission of ACT area scores which are deemed adequate by each university. A university may establish~~
18 ~~additional admission criteria to supplement these minimum requirements.~~

19 ~~—(4) An institution shall establish a policy for the admission of a student to a technical college, community~~
20 ~~college, or a university where a Kentucky resident student has attended a noncertified nonpublic school and~~
21 ~~completed a course of study. Noncertified nonpublic schools shall include a home school. Except for the~~
22 ~~high school graduation or high school equivalency certificate (GED) requirements, all remaining requirements~~
23 ~~of subsections (1), (2) and (3) of this section shall apply to a student who has attended a noncertified~~

1 ~~nonpublic school and completed a course of study.~~

2 ~~—(5) A nonresident shall meet the same minimum qualifications for admission as a Kentucky resident as~~
3 ~~stated in subsections (1) through (4) of this section and at least one (1) of the following conditions in order~~
4 ~~to be admitted to a state institution:~~

5 ~~—(a) Graduate in the top fifty (50) percent of their high school class;~~

6 ~~—(b) Achieve a composite score at the 50th percentile or above for all students taking the ACT or the~~
7 ~~SAT nationally (the ACT is the preferred admission test for Kentucky public institutions, and applicants are~~
8 ~~encouraged to take the ACT; however, each institution may accept the SAT in lieu of the ACT for resident~~
9 ~~and nonresident applicants); or~~

10 ~~—(c) Demonstrate the ability to pursue the college academic program without substantial remedial educa-~~
11 ~~tion.~~

12 ~~—(6) If, under extenuating circumstances, a student is admitted conditionally without having fulfilled the~~
13 ~~testing requirement, the student shall take the ACT to fulfill this requirement during the first semester of~~
14 ~~enrollment.]~~

15 Section 3. Pre-College Curriculum ~~[Minimum Academic Preparation and the Precollege Curriculum]~~.

16 (1) Effective for the fall semester of 2000 ~~[1999]~~, an applicant to a baccalaureate degree program at an
17 institution shall complete, in addition to the requirements of Section 2 of this administrative regulation, [who
18 has satisfied the minimum qualifications for institutional admission as a first time freshman and who has
19 successfully completed] twenty (20) or more approved high school units including the following courses in
20 the Pre-College Curriculum ~~[precollege curriculum describing the minimum academic preparation require-~~
21 ~~ments shall be eligible for admission to a baccalaureate program at each university]~~. The Pre-College
22 Curriculum ~~[precollege curriculum]~~ described in this section shall include the following categories and courses
23 of study and is based on the Program of Studies. ~~[An institution may establish additional requirements to~~

~~supplement this minimum academic preparation.]~~

(a) Four (4) units of high school study in English/language arts, specifically including English I, English II, English III, and English IV or AP English.

(b) Three (3) units of high school study in mathematics, including algebra I, algebra II and geometry. This mathematics requirement may be met by completing the integrated mathematics series consisting of three (3) units.

(c) Two (2) units of high school study in science, biology I and either chemistry I or physics I. At least one (1) ~~[of the]~~ science course ~~[courses]~~ shall be a laboratory course.

(d) Two (2) units of high school study in social studies, that shall include ~~[specifically including]~~ world civilization and U.S. history or AP American history.

(e) A college-bound student is encouraged to take, as part of his elective course selection, additional coursework in mathematics, sciences, foreign languages, arts, and computer literacy.

(f) A substitution shall not be made for any course ~~[which is]~~ identified in subsection (1) of this section unless the course in question has been deemed equivalent in content by the Council on Postsecondary Education in consultation with the Department of Education.

(2) Effective for the fall semester of 2002, an applicant to a baccalaureate degree program at an institution shall complete, in addition to the requirements of Section 2 of this administrative regulation, twenty-two (22) or more approved high school units including the following courses in the Pre-College Curriculum. The Pre-College Curriculum ~~[precollege curriculum]~~ described in this section shall include the following categories and courses of study and is based on the Program of Studies. ~~[who has satisfied the minimum qualifications for institutional admission as a first-time freshman and who has successfully completed twenty-two (22) or more approved high school units including the following precollege curriculum describing the minimum academic preparation requirements may be eligible for admission to a baccalaureate program at~~

~~each university. The precollege curriculum described in this section shall include the following categories and courses of study and is based on the Program of Studies. An institution may establish additional requirements to supplement this minimum academic preparation.]~~

(a) Four (4) units of high school study in English/language arts, specifically, including English I, English II, English III, and English IV or AP English.

(b) Except as provided in subparagraphs 1, 2, and 3 of this paragraph, three (3) units of high school study in mathematics, including algebra I, algebra II, and geometry.

1. A student may substitute for algebra I a mathematics course whose content is more rigorous than that described in the Program of Studies.

2. Algebra I may be taken prior to high school and counted as a required mathematics ~~[required]~~ course if the academic content of the course is at least as rigorous as that listed in the Program of Studies.

3. Algebra II shall include the content and skills described in the Core Content for Mathematics Assessment.

(c) Three (3) units of high school study in science, to include physical science, life science, and earth and ~~[and]~~ space science. At least one (1) unit shall be a laboratory course.

(d) Three (3) units of high school study in social studies, from the following content areas: United States history, economics, government, world geography, and world civilization.

(e) One-half (1/2) unit in health education.

(f) One-half (1/2) unit in physical education.

(g) One (1) unit in history and appreciation of visual and performing arts.

(h) Effective with the fall semester 2004, an applicant shall:

1. Complete two (2) units in the same foreign ~~[a nonnative]~~ language ~~[where the academic content includes the spoken and written aspects of a nonnative language as well as the culture associated with that~~

1 ~~language~~. Provided, however, when a local school has diagnosed a student as having a learning disability
2 as set forth in KRS 157.200 and 707 KAR 1:280 or 707 KAR 1:310 and has determined that the learning
3 disability precludes a student from successfully completing a foreign language course, the student shall be
4 exempt from the provisions of this sub-paragraph; or

5 2. Demonstrate linguistic competence and awareness of a foreign ~~[nonnative]~~ language ~~[and culture]~~
6 equivalent to two (2) years of high school language ~~[and the culture associated with that language. The~~
7 ~~council shall adopt a policy by 2003 for assessing nonnative language competence.]~~

8 (3)(a) Beginning with fall semester 2002 through the academic year 2003-2004, a student shall, in
9 addition to the requirements of sub-section (2) of this section, take seven (7) electives. Five (5) of the seven
10 (7) electives shall be courses with academic content that is at least as rigorous as that required in the
11 minimum high school graduation requirements and shall be in an approved area:

12 ~~[(b) Beginning with the fall semester 2004, a student shall take five (5) electives. Three (3) of five (5)~~
13 ~~electives shall be courses with academic content that is at least as rigorous as that required in the minimum~~
14 ~~high school graduation requirements . An elective shall be in an approved area of study:]~~

15 1. Social studies.

16 2. Science.

17 3. Mathematics.

18 4. English/language arts.

19 5. Arts and humanities.

20 6. Physical education and health. A student shall be limited to one-half (1/2) unit as an elective in physical
21 education and to one-half (1/2) unit in health.

22 7. Foreign ~~[nonnative]~~ language ~~[where the academic content includes spoken and written aspects of~~
23 ~~a nonnative language as well as the culture associated with the language].~~

8. Agriculture, industrial technology education, business education, marketing education, family and consumer sciences, health sciences, technology education and career pathways. The academic content shall be more rigorous than the introductory level as described in 703 KAR 4:060.

9. A college-bound student is encouraged to take, as part of an ~~his~~ elective course selection, additional coursework in mathematics, sciences, and arts.

(b) Beginning with the fall semester 2004, in addition to the requirements of sub-section (2) of this section a student shall take five (5) electives. Three (3) of the five (5) electives shall be courses with academic content that is at least as rigorous as that required in the minimum high school graduation requirements and shall be in an approved area of study set forth in sub-paragraphs 1. through 8. of paragraph (a) of subsection (3) of this Section.

(4)(a) A student may substitute an integrated, applied, interdisciplinary, or higher level course within a program of study for a course listed in subsections (1) or (2) of this section, if the substituted course offers the same or greater academic rigor and the course covers or exceeds the minimum required content.

(b) Integrated mathematics courses are intended to be taken as a sequence. A student shall choose either the algebra/geometry sequence or the integrated mathematics sequence.

(c) An approved substitute course may ~~shall~~ include an honors course, advanced placement course, dual credit course, or a course taken at an institution.

(5) An institution may establish additional requirements to supplement this minimum academic preparation.

(6) A waiver of a required Pre-College Curriculum ~~{precollege curriculum}~~ course may be justified when ~~{if}~~:

(a) A student is physically unable to complete a course because of a physical handicap;

(b) A student's handicapping condition is verified through appropriate documentation;

(c) The school district superintendent (or designee) verifies that a student's handicapping condition will prevent the student from completing the course in question; and

(d) Following a determination that a student is unable to complete a course based upon the paragraphs (a), (b) and (c) of sub-section (6) of this Section, a local school may substitute another course in accordance with 704 KAR 3:305, Section 2(3) [in a closely related area may be substituted for the course that cannot be completed].

(7) [(6)] A course selection is tied to the Program of Studies and the individual course descriptions contained in that document. ~~[Adjustments in the minimum academic preparation for college shall occur as changes are made in the program of studies.]~~ For guidance in the selection of a specific course, a counselor may consult the program of studies and Council materials on the Pre-College Curriculum ~~[precollege curriculum]~~.

(8) [(7)] Each institution shall determine whether an applicant has met these minimum academic preparation requirements.

(9) [(8)] ~~Effective with admissions for the fall semester of 2002, except as provided in subsection (9) of this section, a student admitted to a baccalaureate degree program at an institution shall be subject to the precollege curriculum.]~~ The Pre-College Curriculum ~~[precollege curriculum]~~ requirement shall apply to:

- (a) A first-time freshman pursuing a baccalaureate degree with or without a declared major;
- (b) A student converting from nondegree status to baccalaureate degree status;
- (c) A student changing from certificate or associate-degree level to baccalaureate-degree level; and
- (d) A student who, transferring from another institution, has been admitted to baccalaureate-degree status by the receiving institution. ~~[A degree-seeking student shall be assigned a degree level code.]~~

(10) [(9)] The following shall be exempted from the requirements of the Pre-College Curriculum ~~[precollege curriculum]~~:

(a) An adult student;

(b) A student entering baccalaureate-degree status with twenty-four (24) or more semester credit hours applicable to a baccalaureate degree with a GPA (grade point average) of at least 2.00 on a 4.00 scale;

(c) Active duty military personnel, their spouses, and their dependents; ~~for~~

(d) A student enrolled in a community or technical college or a community college type program; ~~for~~

(e) A nonresident student; or

(f) An international student.

Section 4. Conditional Admissions Qualifications. (1) A university ~~[Subject to the requirements and limitations established by the council, an institution]~~ shall have the option of admitting conditionally a first-time freshman applicant to a baccalaureate ~~[or associate]~~ degree program ~~[or diploma or certificate program]~~ who has not met the requirements of Section 3 of this administrative regulation ~~[minimum academic preparation qualifications for admission]~~. A first-time freshman admitted conditionally shall remove or otherwise satisfy all academic deficiencies ~~[regarding the minimum academic preparation]~~ in a manner and time period established by the enrolling institution.

(2) An institution enrolling students in a baccalaureate degree program under the conditional admission provisions in subsections (1) and (4) ~~[provision in subsection (1)]~~ of this section shall admit conditionally each academic term not more than five (5) percent of a base figure. The base figure shall be the average number of students reported as enrolled with baccalaureate-degree status over the preceding four (4) years.

(3) Although not subject to the Pre-College Curriculum ~~[precollege curriculum]~~ for admission purposes, the Pre-College Curriculum status of students enrolled in a ~~[technical college, community college or]~~ community college-type program in a university shall be assessed and reported to the Council on Post-secondary Education ~~[as to their precollege curriculum status]~~.

(4) ~~[Section 5. Special Students. (1)]~~ An applicant of superior ability, as demonstrated by exceptional

1 academic achievement, a high ACT Assessment score, and social maturity, may be granted early admission.
2 An applicant granted early admission by an institution shall be exempt from the provisions of Sections 2
3 and 3 of this administrative regulation.

4 (5) [(2)]At the discretion of the institution, a person who does not ~~[an applicant unable to]~~ meet college
5 entrance requirements, including high school students, may enroll in ~~[be admitted to a]~~ college courses as
6 a non-degree student ~~[class for which he is qualified].~~

7 ~~[(3) A Kentucky resident sixty-five (65) or older who is admitted to an institution shall have all registra-~~
8 ~~tion and tuition charges waived. An institution may limit admission under this subsection if classes are filled,~~
9 ~~or if admission necessitates creating additional classes.]~~

10 Section 5 ~~[6. General Policy on Nonresident Enrollment. (1) An institution providing a scholarship to~~
11 ~~a nonresident student, regardless of the source or nature of the scholarship, shall count that student as a~~
12 ~~nonresident student for purposes of this policy and reporting to the council.~~

13 ~~—(2) A student from another state or country shall be accepted by an institution if the nonresident enroll-~~
14 ~~ment does not inhibit the educational opportunities of a Kentucky resident. An institution may establish~~
15 ~~additional admission criteria consistent with this administrative regulation.~~

16 ~~—Section 7.]~~ Transfer Students. (1) The council's general education transfer policy and baccalaureate
17 program transfer frameworks policy shall provide the basis for an institution's policy ~~[institutional policies]~~
18 on the acceptance of transfer credits. The American Association of Collegiate Registrars and Admissions
19 Officers' "Transfer Credit Practices of Educational Institutions" shall serve as a reference for admission of
20 transfer students to an institution and for the acceptance of transfer credits.

21 ~~[Generally, a student dismissed from a college or university shall not be accepted at an institution for the~~
22 ~~semester following his dismissal. Failure by a student to report enrollment at another institution may result~~
23 ~~in dismissal and loss of credits earned.]~~

1 (2) A state-supported institution shall assure that a transferring student receives academic counseling
2 concerning the transfer of credit among institutions.

3 (3) An institution, consistent with the provisions of subsection (1) of this Section, shall accept a student's
4 college credit earned when a course is taken both for high school credit and college credit. Credit earned
5 through such a dual enrollment arrangement shall be treated the same as credit earned in any other college
6 course.

7 Section 6. Assessment and Placement of Students. (1) The assessment and placement policy of the
8 council shall be effective with the Fall Semester 2001 and shall apply to:

9 (a) A first-time freshman enrolled in an associate or baccalaureate degree program or a certificate or
10 diploma program at an institution;

11 (b) A student who transfers from a degree program at one institution into a baccalaureate degree pro-
12 gram at another institution and who has not taken and successfully passed college-level courses in mathe-
13 matics and English;

14 (c) A student who transfers from a certificate or diploma program into a degree program and who has
15 not taken and successfully passed college-level courses in mathematics and English;

16 (d) A student converting from nondegree status to degree status who has not taken and successfully
17 passed college-level courses in mathematics and English.

18 (2) A nondegree-seeking student is exempt from systemwide mandatory assessment and placement
19 policies.

20 (3) A university shall use the ACT Assessment to evaluate student competencies in mathematics, English,
21 and reading. A university may accept scores on the SAT in lieu of the ACT Assessment for placement in
22 college-level courses. A university may use an institutional placement exam as a supplement to the ACT
23 Assessment to help place a student in the proper course.

1 (4) A university shall place a student who scores below the systemwide standard in mathematics, English,
2 or reading in an:

3 (a) appropriate remedial course in the relevant discipline; or

4 (b) entry-level college course, if the course offers supplementary academic support, such as extra class
5 sessions, additional labs, tutoring, and increased monitoring of students, beyond that usually associated with
6 an entry-level course.

7 (c) Provided however, that a university may set a cut-off score above the systemwide standard to place
8 a student.

9 (5) An adult student who has been admitted without the ACT Assessment test or the SAT may be
10 placed into an appropriate course using:

11 (a) The ACT Residual test;

12 (b) The ASSET testing program;

13 (c) The COMPASS testing program,

14 (d) The ACCUPLACER testing program; or

15 (e) An institutional placement test.

16 (6) A university is responsible for determining the remediation required including the number of remedial
17 courses required, if necessary.

18 (7)(a) KCTCS shall select campus placement tests for the community and technical colleges that assess
19 mathematics, English, and reading skills.

20 (b) KCTCS shall ensure that the same campus placement tests are used by the Technical College
21 Branch and the Community College Branch to assess degree-seeking students.

22 (c) KCTCS may use the ACT Assessment scores or SAT scores to place a student into an appropriate
23 course.

1 (8) The KCTCS shall place a degree-seeking student who scores below the systemwide standard in
2 mathematics, English, or reading in an:

3 (a) appropriate remedial course in the relevant discipline; or

4 (b) entry-level college course if the course offers supplementary academic support, such as extra class
5 sessions, additional labs, tutoring, and increased monitoring of students beyond that which is usually associ-
6 ated with an entry-level course.

7 (9) KCTCS shall develop guidelines for use at the community and technical colleges that will determine
8 the remediation required in mathematics, English, or reading based upon placement test scores.

9 (10)(a) KCTCS shall develop assessment and placement policies for students who enroll in certificate
10 and diploma programs.

11 (b) For each certificate and diploma program, KCTCS shall determine the proper cut-off scores for
12 placing students and the standards for exiting remedial instruction.

13 (c) Provided however, KCTCS may exempt students enrolled in selected certificate and diploma
14 programs from an assessment and placement in mathematics, English, and reading.

15 (11) Effective with the Spring Semester 2001, an institution shall report to the council data that monitors
16 the performance of first-time freshmen in remedial and entry-level courses. The core elements of the first-
17 time freshmen performance monitoring system shall include, as appropriate:

18 (a) ACT or SAT scores;

19 (b) Institutional placement exam results;

20 (c) Information that identifies whether a course is remedial, entry-level, or entry-level with supplementary
21 academic support provided; and

22 (d) Grades in remedial and entry-level courses.

23 Section 7. [8. Remedial Placement. (1) The council shall adopt a policy on remedial placement by June 30,

1999, that provides minimum standards for placement of a student in a college level course.

—(2) An institution shall adopt, no later than the end of calendar year 1999, a policy on placement of a student in a college level course to be effective no later than the fall semester of the year 2000. The institutional policy shall use an assessment system that:

—(a) Meets or exceeds the minimum level of the policy developed by the council in subsection (1) of this section;

—(b) Evaluates whether a student meets entry level standards in reading, English and mathematics;

—(c) Requires a student who does not meet the entry level standards to enroll in appropriate remedial level courses and pass them with a grade of "C" or higher; and

—(d) Requires an institution to use placement tests for assigning students to the appropriate level course.

—(3) The Kentucky Community and Technical College System shall establish uniform placement policies for the two (2) branches, the Technical College Branch and the University of Kentucky Community College Branch.

~~Section 9.~~] Incorporation by Reference. (1) The following material is incorporated by reference:

(a) The "Program of Studies for Kentucky Schools, Grades Primary-12", [April 28,] 1998, Kentucky Department of Education;

(b) "Core Content for Mathematics Assessment", Version 3.0, 1999, [1.0, 1996,] Kentucky Department of Education;

(c) "General Education Transfer Policy", 1995, Council on Postsecondary Education; and

(d) "Baccalaureate Program Transfer Frameworks", 1999-2000, [1998-99,] Council on Postsecondary Education.

(2) This material may be inspected, copied or obtained at the Council on Postsecondary Education, 1024 Capital Center Drive, Suite 320, Frankfort, Kentucky, Monday through Friday, 8 a.m. to 4:30 p.m.

Charles Whitehead
Chair
Council on Postsecondary Education

Date

APPROVED AS TO FORM:

Dennis L. Taulbee
General Counsel
Council on Postsecondary Education

Date

